

**Board of Trustees of the Peter White Public Library  
Regular Board Meeting  
Minutes  
August 15, 2017**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, August 15, 2017 in the Shiras Room of the Library. The Meeting was called to order by President Anne Donohue at 5:02 p.m.

**Members Present:** Anne Donohue, Patrick Myron, John Mallo, Andrew Dalian, Carol Steinhaus

**Library Staff Present:** Andrea Ingmire, Library Director; Dominic Davis, Administrative Assistant; Rick Orr, Finance Director; Heather Steltenpohl, Development Director; Bruce McDonald, Technical Services Librarian; Margaret Boyle, Circulation Services Department Head; Ben Sargent; Ali Fulsher

**Others Present:**

**The Agenda** was approved as presented on a motion by Dalian. The motion was supported by Steinhaus. Motion carried 5-0.

**The Minutes** of the July 18, 2017 meetings were approved as presented on a motion by Steinhaus with support by Dalian. Motion carried 5-0.

**Special Presentation** – none

**Public Comment** – Fulsher stated that she was excited about the bond passing.

**Township Advisory Council Report** Karen Maki, Skandia Township – No report.

**Financial Reports and Approval of the Bills**

Rick Orr presented the financial reports and bills for July 2017 in the amount of \$127,729.30. Motion by Steinhaus to approve the bills. Seconded by Myron. Motion carried 5-0.

**Board Action Items**

**FY 17/18 Budget Approval** – Ingmire presented the board with a proposed FY 2017/2018 budget showing revenues and expenditures of \$1,902,078.00. On a motion by Steinhaus **the Board of Trustees of the Peter White Public approves the FY 2017/2018 budget as presented.** Motioned seconded by Mallo. Motion carried 5-0.

**Public Comment** No comment was given at this time.

**Old Business**

**Building Committee** – Ingmire suggested that PWPL expand the already existing Building Committee to include some residents as well as staff and board representation.

**Bond Update** – Ingmire presented the board with updated bond schedules which reflects recent changes. Funding available this fiscal year.

**USAC Funding** – Approved for 50% cost-sharing.

**New Business/Board Member Comment**

Board Member Education – Trustee Manual Chapter 9

**Standing Reports**

Staff addressed questions and comments related to Standing Reports.

Motion by Dalian to adjourn. Seconded by Steinhaus. Motion carried 5-0. Meeting adjourned at 6:44 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Patrick Myron". The signature is fluid and cursive, with a long horizontal stroke at the end.

Patrick Myron,  
Secretary