

**Board of Trustees of the Peter White Public Library
Regular Board Meeting
Minutes
June 20, 2017**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, June 20, 2017 in the Shiras Room of the Library. The Meeting was called to order by President Anne Donohue at 5:02 p.m.

Members Present: Anne Donohue, Patrick Myron, John Mallo, Andrew Dalian, Carol Steinhaus

Library Staff Present: Andrea Ingmire, Library Director; Dominic Davis, Administrative Assistant; Rick Orr, Finance Director; Heather Steltenpohl, Development Director; Bruce McDonald, Technical Services Librarian; Sarah Rehborg, Youth Services Librarian; Margaret Boyle, Circulation Department Head

TAC Member Present: Suzanne Standerford, SandsTownship

Others Present: Jim Jajich

The Agenda was approved as presented on a motion by Steinhaus. The motion was supported by Dalian. Motion carried 5-0.

The Minutes of the May 16 and June 7, 2017 meetings were approved as presented on a motion by Dalian with support by Steinhaus. Motion carried 5-0.

Special Presentation – Cathy Seblonka, PWPL Collection Development Librarian presented and answered questions from the Board about the Reference Department.

Public Comment Jim Jajich informed the Board that he, along with Dirk Van Osdol, represent the City of Marquette Supporters of the Peter White Public Library, an independent group focused on the upcoming bond millage for PWPL with the City of Marquette. Jajich updated the board on the group's efforts.

Township Advisory Council Report Suzanne Standerford, Sands Township – Standerford reported that at the last township meeting, Sands township discussed the issue of recycling. Standerford also reported that UPAWS will break ground with their new building in Sands Township.

Financial Reports and Approval of the Bills

Rick Orr presented the financial reports and bills for May 2017 in the amount of \$139,146.43. Motion by Steinhaus to approve the bills. Seconded by Myron. Motion carried 5-0.

Public Comment Rehborg informed the Board that Benjamin Kinney has resigned from his position in Youth Services.

Old Business

Space Planning Update – Floor plans will be out just after July 5th, 2017.

New Business/Board Member Comment

2017/2018 Budget Work Session – Ingmire and Orr proposed the Board hold a budget work session. The Work Session will be held Tuesday, July 18, 2017, following the regularly scheduled board meeting.

Discussion about upcoming Director Evaluation – The Board discussed the process for the library director evaluation. Donohue will revise the library director evaluation form and send it to the Board by June 30, 2017 and outlined the timeline for the evaluation.

Board Member Education – Chapter 8 of the Trustee Manual: Facilities and Technology.

Standing Reports

Staff addressed questions and comments related to Standing Reports.

Motion by Steinhaus to adjourn. Seconded by Dalian. Motion carried 5-0. Meeting adjourned at 6:57 PM

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Patrick Myron". The signature is fluid and cursive, with a long horizontal stroke at the end.

Patrick Myron,
Secretary