

**PETER WHITE PUBLIC LIBRARY
BOARD OF TRUSTEES
MARCH 16, 2010**

The regular meeting of the Peter White Public Library Board of Trustees was called to order at 5:00 p.m.

ROLL CALL

Present: Toni Eppensteiner, President
Dianne Patrick, Secretary
Dirk Van Osdol
John Weber
Lynn Moon
Pamela Christensen, Library Director
Claire Rose, Deputy Director
Heather Steltenpohl, Administrative Assistant
Ron Carrigan, Finance Director
Bruce MacDonald, Librarian
Carolyn Meyers, Township Advisory Council

Absent: None.

AGENDA APPROVAL

The agenda was approved as presented.

CONSENT AGENDA

Patrick moved and Weber supported to approve the consent agenda as follows:

1. Approve the minutes of the previous meetings
2. Approve the bills payable
3. Communications
4. Statistical Reports
5. Departmental Reports

Christensen reported that she has asked Bill Sanders of UP Architects to attend the April meeting to discuss the Clow Garden. The GPS report by MacDonald was reviewed. There was discussion regarding the capacity of Bollywood Night. Motion carried.

FINANCIAL REPORTS

Christensen reported that she will be tracking revenue in March. A budget revision will be done in May, if necessary.

Van Osdol reported that he has not yet met with Marquette Community Foundation staff. Eppensteiner noted that she has expected an explanation by now of issues discussed with the MCF Director in February.

PUBLIC PARTICIPATION

David Boyd noted that the general image of PWPL in the community is very positive and this must stem from a good Board of Trustees, administration and staff.

BOARD ACTION ITEMS

Early Closure – Van Osdol moved and Weber supported closing the PWPL one hour early at 5:00 p.m. on Friday May 7, 2010 to allow for set up of the annual donor and volunteer appreciation event. Motion carried.

LIBRARY DIRECTOR REPORT

Township Millage Renewals – Christensen reported on the township contract work with the attorney. Christensen reviewed the latest action taken by John Markes of Marquette Township.

March 28, 2010 All Staff Meeting – Christensen reported that she will hold an all-staff meeting March 28 to talk about customer service, the upcoming millage elections and the operating budget. She encouraged Board members to attend.

BTOP Grant – PWPL will receive \$45,000 in computers, equipment, software and wiring from this grant administered by Michigan State University.

DEPUTY DIRECTOR'S REPORT

Rose reported that a direct mailing has gone out announcing the Allyn Roberts Challenge. Return has been good so far. She provided an update on Library Links.

COMMITTEE REPORTS

Township Advisory Council – No report.

Personnel Committee – No report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Fiscal Year 2010/2011 Operating Budget – Christensen reviewed the proposed 2010/2010 Operating Budget. She noted that the budget does not include potential revenue from the proposed Powell Township millage contract. After further discussion, Van Osdol moved and Weber supported adopting the 2010/2011 Operating Budget as presented. Motion carried.

PUBLIC PARTICIPATION

None.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Dianne Patrick
Secretary

DP/hs