

**PETER WHITE PUBLIC LIBRARY
BOARD OF TRUSTEES
JANUARY 19, 2010**

The regular meeting of the Peter White Public Library Board of Trustees was called to order at 5:00 p.m.

ROLL CALL

Present: Toni Eppensteiner, President
Dianne Patrick, Secretary
Lynn Moon
Dirk Van Osdol
Pamela Christensen, Library Director
Claire Rose, Deputy Director
Heather Steltenpohl, Administrative Assistant
Ron Carrigan, Finance Director
Carolyn Meyers, Township Advisory Council
Caroline Jordan, Librarian

Absent: John Weber

AGENDA APPROVAL

The agenda was approved with the addition of “Urban Cooperative Agreement – Northern Michigan Library Network” as Board Action Item, Item D and “Crime Wave” under New Business.

CONSENT AGENDA

Patrick moved and Van Osdol supported to approve the consent agenda as follows:

1. Approve the minutes of the previous meetings
2. Approve the bills payable
3. Communications
4. Statistical Reports
5. Departmental Reports

Patrick noted that she was pleased the police are walking through PWPL regularly as noted on a department head report. Motion carried.

PRESENTATIONS

Kelly Reed, Hetrick & Associates – Reed reviewed PWPL’s insurance coverage.

Management Report – Lynette Suckow, Website – Suckow presented her annual management report.

FINANCIAL REPORTS

Current financial reports were reviewed.

PUBLIC PARTICIPTION

None.

BOARD ACTION ITEMS

Operating Budget Report – Christensen reviewed the 2009/2010 operating budget status. She has requested water bills from the City to assess usage.

Allyn Roberts Gift – Roberts as donated \$7,121.23 in stock to PWPL for the 2010 Summer Reading & Listening program. This is the third year he has sponsored the program. He has also issued a challenge of \$7,000.00 against private funding for a separate campaign of PWPL’s choice.

Carroll Paul Memorial Trust Fund Report – Van Osdol moved and Moon supported the approval of the 2010 CPMTF budget as presented. Motion carried.

Northern Michigan Library Network Resolution – Moon moved and Patrick supported to approve the following resolution which was unanimously approved:

**AMENDMENT to the URBAN COOPERATION AGREEMENT BETWEEN
THE SUPERIORLAND LIBRARY COOPERATIVE AND MEMBER LIBRARIES**

THIS AMENDMENT to the Urban Cooperation Agreement, (“Agreement”), an Agreement that was effective on March 21, 2008, is entered into on the ____ day of _____, 2010. The Urban Cooperation Agreement is an Agreement by and between the Superiorland Library Cooperative, a Michigan Library Cooperative, (“SLC”) and the Dickinson County Library, a County Library, and the Peter White Public Library, a 1891 PA 254 library, and the West Iron District Library, a district library, and the Bayliss Public Library, a city charter public library (“Libraries”).

WHEREAS, the SLC, West Iron District Library, Dickinson County Library and the Peter White Public Library formed the Northern Michigan Library Network on March 21, 2008, pursuant to the Urban Cooperation Act, 1967 PA 7 (“Act 7”), under which any public agency of the state may jointly exercise any power, privilege or authority that agencies share in common and might each exercise separately; and

WHEREAS, the Bayliss Public Library now desires to become a participating public agency in this Agreement as expressed by a resolution of its governing body; and

WHEREAS, the Bayliss Public Library, pursuant to the City of Sault Ste Marie Charter, is a body corporate with the authority to hold property and expend public funds; and

WHEREAS, the Bayliss Public Library is a public agency under Act 7 and has authority to own property and to operate an automated system(s), technical support and training services for services such as circulation records; and

WHEREAS, the SLC and the Libraries (collectively referred to as the "Parties") determine it is in their best interest to enter into this Amendment to their original Agreement and to add Bayliss Public Library as a participating public agency in the Urban Cooperation Agreement; and

WHEREAS, Section VII Miscellaneous B. Amendment in the Agreement provides that the Agreement may be amended in writing upon the consent of the governing bodies of the Parties; and

WHEREAS, the governing Board of the Bayliss Public Library have also or will approve this Amendment; and

WHEREAS, the Northern Michigan Library Board and the governing Boards of each participating public agency have also or will approve this Amendment;

THEREFORE, BE IT AGREED BY THE PARTIES AS FOLLOWS:

1. Amendment of Section I.C.1. Subsection 1, entitled Membership of Section I.C., entitled Establishment of the NMLN Board, shall be amended as follows:

SLC and the Libraries ("Parties") shall appoint members to the NMLN Board. The NMLN Board shall consist of nine (9) Board Members. All NMLN Board Members shall be appointed as set forth below:

2. Amendment of Section I.C.1. Subsection 1, entitled Membership of Section I.C., entitled Establishment of the NMLN Board, shall be amended by adding Subsection e as follows:

e. The Bayliss Public Library shall appoint two Board members. Of the two Board Members initially appointed by Bayliss Public Library, one shall serve a term ending on March 20, 2011 and one shall serve a term ending on March 20, 2014.

3. Effective Date. This Amendment shall become effective on the date it is executed by the last party to the Amendment.

LIBRARY DIRECTORS REPORT

Marquette Community Foundation – MCF director Carole Touchinski will be attending the February meeting to answer questions. The last dispersal included an additional 2% of assets per MCF Board direction.

Superiorland Library Cooperative – Christensen reported that the State of Michigan is holding state aid from all cooperatives. Reductions in services are being considered.

Slip & Fall Accident – Christensen has no further report on this incident at this time.

DEPUTY DIRECTOR'S REPORT

Fund Raising Report – Rose gave an update on the annual fund.

Library Links – Book drops are being used and Books By Mail has started.

COMMITTEE REPORTS

Township Advisory Council – Meyers reported the TAC is reviewing their action plan and working on ballot language. Christensen will be going back to Marquette Township to attempt to resolve the situation there. She is waiting for information from Foster Swift Collins.

Personnel Committee – Library Director evaluations need to be returned to Patrick.

UNFINISHED BUSINESS

None.

NEW BUSINESS/BOARD MEMBER COMMENTS

Crime Wave – The police have been walking through the building regularly—they attempt to come over daily. Three trespass orders have been issued since December 2009.

PUBLIC PARTICIPATION

None.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Dianne Patrick
Secretary

DP/hs