

**PETER WHITE PUBLIC LIBRARY
BOARD OF TRUSTEES
OCTOBER 20, 2009**

The regular meeting of the Peter White Public Library Board of Trustees was called to order at 5:00 p.m.

ROLL CALL

Present: Toni Eppensteiner, President
Dianne Patrick, Secretary
Dirk Van Osdol
John Weber
Pamela Christensen, Library Director
Claire Rose, Deputy Director
Heather Steltenpohl, Administrative Assistant
Ron Carrigan, Finance Director
Caroline Jordan, Librarian

Absent: Lynn Moon

AGENDA APPROVAL

The agenda was approved as presented.

CONSENT AGENDA

Weber moved and Van Osdol supported to approve the consent agenda as follows:

1. Approve the minutes of the previous meetings
2. Approve the bills payable
3. Communications
4. Statistical Reports
5. Departmental Reports

Patrick stated that PWPL should not provide One Book One Community programs next year other than book discussions due to the lack of recognition received from Northern Michigan University. PWPL should be particular about who we partner with.
Motion carried.

PRESENTATIONS

Ron Carrigan, Finance Director presented his management report.

PUBLIC PARTICIPATION

Christensen is working with Bill Sanders of UP Engineers and Architects. They will try to do an assessment of the Clow Garden south sitting area by November.

David Boyd stated that the garden accessibility issues is worth looking at as a community project by a service club.

BOARD ACTION ITEMS

Marquette Community Foundation – Weber moved and Van Osdol supported to follow the recommendation of the Library Director and request a check for \$1,312.42 in Grantable Funds to

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be issued by the Marquette Community Foundation to the Library. Part of this request will be used for materials and the remaining amount will go to the Library's general operating budget. Motion carried.

Northern Michigan Library Network – Patrick moved and Weber supported to follow the recommendation of the Library Director and appoint Pamela R. Christensen, Library Director, as a representative of the Peter White Public Library to the Northern Michigan Library Network for a term expiring March 21, 2014. Motion carried.

USF Funding Letter – Christensen reviewed the USF Funding reimbursement and commended Suzanne Dees of Superiorland Library Cooperative for her work on PWPL's USF Funding request. The Board will send a letter to Dees thanking her for her work.

November 2009 Meeting Date – It was decided that the PWPL Board of Trustees will meet on November 24, 2009 at 5:00 p.m.

LIBRARY DIRECTOR'S REPORT

Betsy Clow Memorial Garden Update – Christensen reported that Charlie Haffner has given PWPL the funds needed to pay the remaining amount on the garden. Aside from the ADA issues, the garden is now complete.

Christensen reported that the US and State of Michigan flags were stolen from the flagpole. She reported other issues with patrons at PWPL.

Flu Emergency Procedures – Christensen reviewed her suggested flu emergency procedures. She will be attending a meeting with City department heads this week.

Marquette Township – Christensen gave an update on the situation with Marquette Township and clarified that, as implied by Township Advisory Council member John Markes, PWPL has never talked with Kennecott and will not receive any financial impact from Kennecott if a millage passes in Powell Township as Kennecott does not own any real property in Powell Township. Kennecott is also not doing much charitable giving at this time. PWPL will be on Marquette Township's Board agenda November 5, 2009 following a public hearing.

DEPUTY DIRECTOR

Development Plan – Rose reviewed the proposed development plan.

Library Links – Rose reported that book drops are all installed. Volunteers have been trained and dates are now scheduled for library card signups at Sands, Skandia and Powell township halls.

COMMITTEE REPORTS

Township Advisory Council – No report

Personnel Committee – No report.

UNFINISHED BUSINESS

Marquette Township – No further report.

Board of Trustees Goals – Christensen has revised the goals as recommended and will present them in November.

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NEW BUSINESS/BOARD MEMBER COMMENTS

None.

PUBLIC PARTICIPATION

Boyd noted that he can hardly wait to attend the Hubble Space program at PWPL after this meeting.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Dianne Patrick
Secretary

DP/hs