

**PETER WHITE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
FEBRUARY 5, 2009**

A special meeting of the Peter White Public Library Board of Trustees was called to order at 6:00 p.m.

**ROLL CALL**

**Present:** Toni Eppensteiner, President  
Dianne Patrick, Secretary  
Lynn Moon  
Dirk Van Osdol  
Pamela Christensen, Library Director  
Claire Rose, Deputy Director  
Heather Steltenpohl, Administrative Assistant  
Ron Carrigan, Finance Director  
Caroline Jordan, Librarian  
Bruce MacDonald, Librarian  
Margaret Boyle, Programming Coordinator

**Absent:** Robert Glenn

**NOTE OF AGENDA CHANGES**

The agenda was approved as submitted.

**PUBLIC PARTICIPATION**

None.

**BOARD ACTION ITEMS**

**Fiscal Year 2008/2009 Budget Revision** – Christensen presented the 2008/2009 operating budget revision. After further review, it was decided that \$25,000 should be moved from the building maintenance expenditure category to the capital outlay/improvements category to cover the roof repair expenditure. Van Osdol moved and Patrick support to approve the 2008/2009 operating budget revision with the building maintenance change as noted. Motion carried.

**Carroll Paul Memorial Trust Fund 2009 Budget** – Christensen presented the 2009 Carroll Paul Memorial Trust Fund budget.

**General Trust Fund 2009 Budget** – Christensen reviewed the 2009/2010 general trust fund budget.

**Administrative Wages** – Christensen reviewed 2009/2010 projected administrative and non-represented staff wages.

**Personnel Wages** – Christensen reviewed 2008/2010 AFSCME-represented staff wages according to the PWPL/AFSCME agreement.

**City Fixed Expenses Charges** – Christensen presented the 2009/2010 City of Marquette fixed expense charges to be charged to PWPL. She noted the sharp increase in the information service fees cover new equipment and software purchased over the past few years.

**2009/2010 Operating Budget** – Christensen presented three scenarios for the 2009/2010 operating budget. It was determined that this budget should preserve library hours and staff and

**PETER WHITE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
FEBRUARY 5, 2009  
PAGE 2 OF 2**

cuts should be made to miscellaneous line items. PWPL will go out to bid for several services next year including snowplowing, waste removal, and copier service. Christensen will present a final version of the 2009/2010 operating budget at the regular February meeting.

**Bond Repayment Campaign** – Christensen and Rose reviewed plans for the bond repayment campaign. This campaign will target existing donors as well as new donors. It was decided that the bond will be paid by June 30, 2009 with \$100,000 from the Carroll Paul Memorial Trust Fund and \$75,000 from the general trust fund to allow for three to five year pledges to the campaign.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS/ BOARD MEMBER COMMENTS**

None.

**PUBLIC PARTICIPATION**

None.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Dianne Patrick  
Secretary

DP/hs