

**PETER WHITE PUBLIC LIBRARY
BOARD OF TRUSTEES
AUGUST 18, 2009**

The regular meeting of the Peter White Public Library Board of Trustees was called to order at 5:00 p.m.

ROLL CALL

Present: Toni Eppensteiner, President
Dianne Patrick, Secretary
Lynn Moon
Dirk Van Osdol
John Weber
Pamela R. Christensen, Library Director
Claire Rose, Deputy Director
Heather Steltenpohl, Administrative Assistant
Ron Carrigan, Finance Director
John Markes, Township Advisory Council

Absent: None

AGENDA APPROVAL

The agenda was approved with the Township Advisory Council's report moved to Item V.

CONSENT AGENDA

Van Osdol moved and Patrick supported to approve the consent agenda as follows:

1. Approve the minutes of the previous meetings
2. Approve the bills payable
3. Communications
4. Statistical Reports
5. Departmental Reports

Motion carried.

PRESENTATIONS

Nicki Malave, PWPL Technology Coordinator presented her management report.

FINANCIAL REPORTS

The current financial reports were reviewed. Christensen is still working to resolve the situation with the amount removed from library fines.

TOWNSHIP ADVISORY COUNCIL REPORT

Markes presented his report from Marquette Township and stated that Marquette Township has voted for a revision to the 1 mil assessment. Christensen noted that the TAC has not discussed his report and errors on the report had not been corrected before presentation to Marquette Township. She stated that the spreadsheet he is distributing to make his argument is not accurate. She has not heard from Marquette Township regarding this issue.

Moon stated that not including PWPL staff in these discussions put PWPL at a disadvantage and she is troubled that PWPL is not receiving complete information from Markes. The issue will be discussed at the September Township Advisory Council.

PUBLIC PARTICIPATION

None.

BOARD ACTION ITEMS

Dorothy Kimpton Bequest – PWPL has received a bequest from the estate of Dorothy Kimpton. Christensen will get a recommendation from the Collection Development Librarian for expenditure.

LIBRARY DIRECTOR'S REPORT

Brownfield Development Plan Amendment – No objection will be made from PWPL on the Brownfield Development Plan Amendment. The financial impact on PWPL will be approximately \$1,000,000 over 30 years.

PWPL Inservice Report – PWPL staff enjoyed Jamie Levy's presentation. Levy noted that PWPL has a very engaged staff.

Marquette Community Foundation – PWPL is now receiving monthly statements from the MCF.

DEPUTY DIRECTOR

Fund Development Plan Draft – Rose reviewed the first draft of the PWPL Fund Development Plan. The timeline needs to be completed and then a communications plan will be formulated.

Library Links – Contracts with four townships have been signed. Marquette and Chocolay Township still need to be visited. Volunteers will need training. One book drop has been installed but pickup by Waltco has not yet been contracted.

State of Michigan BTOP Computer Upgrade Grant – PWPL has requested funding from the Michigan BTOP to replace 18 computers. PWPL staff had one business day to complete the required information.

COMMITTEE REPORTS

Personnel Committee – Weber moved and Van Osdol supported accepting the recommendation of the Personnel Committee for wage increases for administration and page staff retroactive to July 1, 2009. Motion carried.

UNFINISHED BUSINESS

Garden ADA Issues – Christensen hopes to have more information regarding ADA issues with the garden in the next couple weeks. It will be evaluated tomorrow. She has received an opinion from an attorney. Weber noted that this issue should have been moved up on the agenda to accommodate Mr. Boyd, who was unable to stay for the entire meeting.

Board Goals – Christensen will have this for the September meeting.

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Finance Director Job Description – Carrigan reported that his house is on the market, so he may be moving from the area soon. Christensen is reviewing the current job description.

NEW BUSINESS/BOARD MEMBER COMMENTS

None.

PUBLIC PARTICIPATION

None.

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Dianne Patrick
Secretary

DP/hs