

**PETER WHITE PUBLIC LIBRARY
BOARD OF TRUSTEES
APRIL 21, 2009**

The regular meeting of the Peter White Public Library Board of Trustees was called to order at 5:00 p.m. by Trustee Glenn in the absence of President Eppensteiner.

ROLL CALL

Present: Dianne Patrick, Secretary
Robert Glenn
Lynn Moon
Dirk Van Osdol
Pamela Christensen, Library Director
Claire Rose, Deputy Director
Heather Steltenpohl, Administrative Assistant
Ron Carrigan, Finance Director

Excused: Toni Eppensteiner, President

AGENDA APPROVAL

The agenda was approved as presented.

PRESENTATION – WELLS FARGO INVESTMENT SERVICES

Joe Huss and Robert Stephenson of Wells Fargo Investment Services presented a report on the Carroll Paul Memorial Trust Fund of the Peter White Public Library. Stephenson recommended PWPL approve continuing with the current investment strategy for the best recovery. Van Osdol and Christensen will review the agreement documents at a later date.

CONSENT AGENDA

Van Osdol moved and Moon supported to approve the consent agenda as follows:

1. Approve the minutes of the previous meetings
2. Approve the bills payable
3. Communications
4. Statistical Reports
5. Departmental Reports

Motion carried.

FINANCIAL REPORTS

Carrigan presented the current financial reports. It was noted that Christensen will arrive late to this meeting because she was presenting the 2009/2010 operating budget to the City Commission.

PUBLIC PARTICIPATION

John Hongisto said the anti-sulfide mining sign hanging in Tu Kaluthia is offensive and doesn't believe such a sign should be displayed in a public facility. Rose noted that Christensen has contacted PWPL's attorney regarding the sign and gathering information to determine if Tu Kaluthia is allowed to display the sign at PWPL.

BOARD ACTION ITEMS

Approve New Job Descriptions – Christensen arrived at the meeting. After review of the proposed staffing situation, Moon moved and Patrick supported following the recommendation of the Library

Director and approving the new job descriptions for Library Assistant I Interlibrary Loan, Reference Librarian (non-supervisory) and PWPL Webmaster. Christensen noted that these staffing changes are within the 2009/2010 personnel budget. Motion carried.

Lynn Emerick – Letter of Appreciation – Van Osdol moved and Patrick supported the approval of the letter of appreciation to Emerick for her many years of service to the PWPL Township Advisory Council. Motion carried.

LIBRARY DIRECTOR'S REPORT

Blue Cross Blue Shield Estimates – Christensen reported that 2009/2010 BCBS estimates came in at less than a 2% increase.

Donor and Volunteer Appreciation Event – Christensen thanked everyone for their help with the event. It was very well attended and well received again this year.

DEPUTY DIRECTOR'S REPORT

Bond Repayment Plan – Rose reported that Board members are now making personal calls to solicit gifts for the campaign. She also noted that the Friends of PWPL will be pledging an additional \$5,000 to the fund.

Your Mind Matters – Rose presented the flyers for the Your Mind Matters programming series. Over \$5,000 in private support has been received to support the *Fine Line* exhibit and YMM series.

LSTA Grant – Rose reported that PWPL has received preliminary approval for the LSTA Library Links grant. However, the funding is being held up at the State level.

COMMITTEE REPORTS

Township Advisory Council – The TAC will now meet at 5:00 p.m. the first Wednesday of March, June, September and December.

Personnel Committee – It was decided that Patrick will replace Glenn on this committee. The Library Director's contract will expire June 30, 2009.

UNFINISHED BUSINESS

None.

NEW BUSINESS/BOARD MEMBER COMMENTS

Glenn noted that this is the most productive and fun Board he has ever served on. It has been a great experience for him. He feels PWPL is invaluable to the community and would like to remain involved in some way.

PUBLIC PARTICIPATION

Two high school students observing the meeting for an assignment were welcomed.

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Dianne Patrick
Secretary

